OXFORD PLANNING COMMISSION AGENDA

SEPTEMBER 8, 2020 - 7 PM (Via Teleconference)

Meeting Access Information:

Online: Click Here

Mobile Number: 1-646-558-8656 Meeting ID: 926 2325 5581 Password: 309550

- 1. **Opening** Jonathan Eady, Chair
- 2. * Minutes We have attached the minutes for August 11, 2020.
- 3. * Norman Pitts Development Permit Application Norman Pitts has submitted a development permit application to construct a 12 x 12 x 12 open deck next to the car porch located at 120 Longstreet Circle. We have attached the development permit application.
- 4. * Bill and Teresa Martin Development Permit Application Bill and Teresa Martin have submitted a development permit application to construct a 20 x 24 x 12 garage in the rear yard of the lot located 112 Oxford North Road. We have attached the development permit application.
- 5. * Chris Lunsford Development Permit Application Chris Lunsford has submitted a development permit application to complete renovation and repair work to the house located at 904 Emory Street. The application also includes the removal of a dilapidated barn. We have attached the development permit application.
- 6. * Anthony Ellis Development Permit Application Anthony Ellis has submitted a development permit application to complete additional renovations on the house located at 808 Emory Street. We have attached the development permit application.
- 7. **Discussion on Amendments to Chapter 40** The Planning Commission will continue the discussion amendments to different sections of the city's zoning ordinances.
- 8. Adjournment

* Attachments

MEMBERS OF THE PLANNING COMMISSION: Jonathan Eady, Chair; Zach May, Vice-Chair; Juanita Carson, Secretary; Kibbie Hatfield, Mike McQuaide, and Mike Ready.

OXFORD PLANNING COMMISSION

Minutes - August 11, 2020

MEMBERS: Jonathan Eady, Chair; Zach May, Vice Chair; Juanita Carson, Secretary; Mike Ready, Mike McQuaide, and Kibbie Hatfield.

STAFF: Matthew Pepper, City Manager and Zoning Administrator.

GUESTS: Troy and Brenda Willis; Stuart McCanless; Helen Griffin.

OPENING: At 7:02 PM, Mr. Eady called the meeting to order and welcomed the guests.

MINUTES: Upon motion of Mr. Ready, seconded by Mr. McQuaide, the minutes for the meeting of July 13, 2020 were adopted. The vote was 6-0.

TROY AND BRENDA WILLIS DEVELOPMENT PERMIT APPLICATION (1306 Emory Street): The Commission reviewed the development permit application to construct a home on the property located at 1306 Emory Street. During the discussion, the Commission confirmed that the location and type of fencing that will be installed is in accordance with the city's fence ordinance. In addition, Mr. Willis confirmed that a section of an existing wood privacy fence near the back-property line would be removed as part of the project.

The Commission also discussed the proposed garage apartment located behind the home. The Commission confirmed that the apartment would contain two bedrooms, a bathroom, and a small kitchen area. The Commission concluded that the apartment fits the definition of a separate dwelling unit as outlined in the city's code. The Commission recommended that Mr. and Mrs. Willis consider enclosing the breezeway connecting the two structures to ensure that it meets the city's permissible dwelling unit requirements. Further, the Commission explained that the city's building inspector may specify a distance requirement between the home and garage apartment.

Upon motion of Mr. Ready, seconded by Mr. McQuaide, the Planning Commission approved the development permit application to construct a home and install a new driveway and fencing on the property located at 1306 Emory Street. The vote was 6-0.

STUART MCCANLESS DEVELOPMENT PERMIT APPLICATION (1106 Wesley Street): The Commission reviewed the development permit application to replace an existing storage shed on the property located at 1106 Wesley Street. During the discussion, the Commission confirmed the distance of the proposed shed from the existing house and the side and rear setbacks. In addition, the Commission stated that the city's building inspector may require that Mr. McCanless bury the power line running from the house to the proposed shed.

Upon motion of Ms. Hatfield, seconded by Mr. May, the Planning Commission approved the development permit application to replace an existing shed located at 1106 Wesley Street. The vote was 6-0.

HELEN GRIFFIN DEVELOPMENT PERMIT APPLICATION (103 E. Watson Street): The Commission reviewed the development permit application to complete interior and exterior renovations to the existing dwelling located at 103 E. Watson Street. During the discussion, the Commission reviewed the survey of the lot depicting the location of the existing house. The Commission explained that, based on the survey, the house encroaches on the front setback. The setback encroachment triggers the city's nonconforming use provisions of the city's ordinance. The Commission further explained that the house

was built in conformance with the ordinances in place at that time, making it a permitted non-conforming use.

In addition, the Commission explained that, according to the city code, the structure is considered a non-conforming building, situation, and use. The Commission also reviewed the Discontinuance or Abandonment and Repair provisions listed under Section 40-575. The Commission explained that the Service Assessment Inspection Report stated that the amount of repair work necessary to bring the house into a livable condition is above the 50 percent threshold stated in the Repairs provision of Section 40-575. The Commission further explained that the Discontinuance or Abandonment provision precludes individuals from re-establishing a non-conforming use after one year.

During the discussion, the Commission explained the variance process. Given the criteria for a variance and the condition of the house, the Commission explained that it would be difficult for them to recommend a variance to the City Council given the amount of money that would need to be invested in the non-conforming structure. Based on their analysis, the Commission concluded that Ms. Griffin should consider demolishing the existing house and build a new home within the setbacks. They also stated that the building theoretically could be moved to a location on the lot that meets the setbacks but did not recommend it.

The Commission also reviewed the lot size and width and minimum floor area requirements for the R-15 zoning designation. They also explained the documentation required to build a new home. The Commission took no action on the development permit application.

CONVERSATION WITH KELLY ELLIS (814 Emory Street): Mr. Ellis was not able to attend the meeting to discuss in person the development options that are permissible under the Town Center zoning designation. Consequently, the Commission deferred discussion on this item.

OTHER BUSINESS: Mr. Pepper reported that the City Council reviewed the Commission's proposed Minor Variance amendment. He explained that the City Council is in favor of giving authority to the Commission to make reasonable accommodations in a variety of contexts (e.g. – flexibility in permitted non-conforming uses, minor variances, etc.). In addition, Mr. Pepper shared that the city is supportive of the Commission making policy recommendations on amendments to the city's zoning code. The city will explore hiring a third-party to draft modifications to the ordinance under the Commission's direction.

In addition, the Commission discussed the reasoning and implications of assigning the Town Center zoning designation to six properties located on the east side of Emory Street. The Commission will make a recommendation to the City Council to rezone those properties.

The Commission will plan to hold a special called meeting to discuss the zoning code amendment and the rezoning recommendation.

ADJOURNMENT: Mr. Eady adjourned the meeting at 8:12 PM.

Submitted by:

Juanita Carson, Secretary

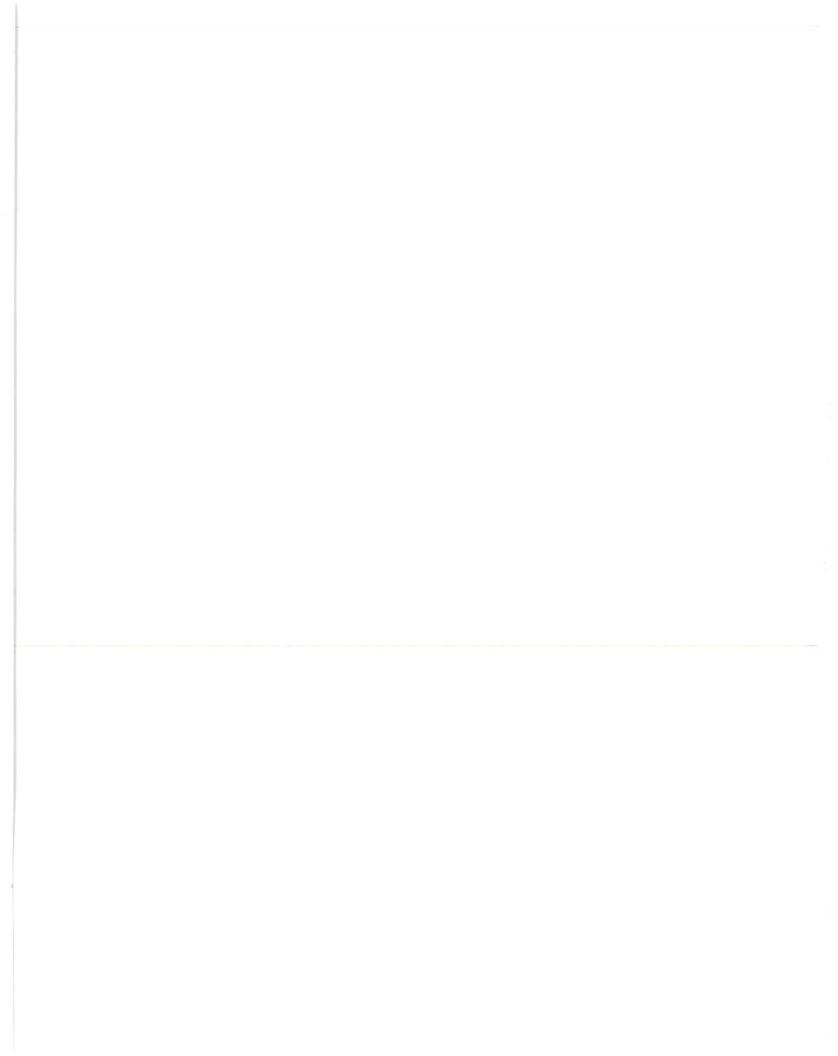


This is NOT a Building Permit but, is a requirement for an application to the City of Oxford Building Inspector for the appropriate required Building Permit. All items must be completed, or marked N/A. See the attached Checklist. The completed form must be submitted 10 days before the next meeting of the Planning Commission.

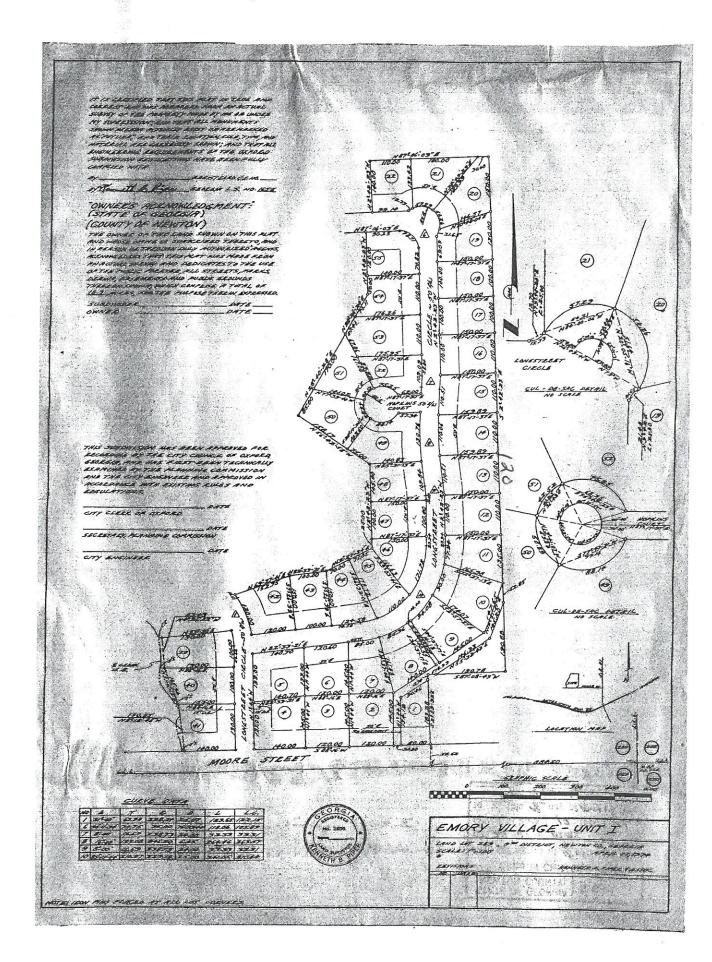
Name of Applicant: Address of Applicant: Telephone # (s) of Applicant: Address / Subdivision / Lot# / Parcel#(s) where the proposed work will occur (list all):
Owner of above location(s):CaRole E, Pitts Name of General Contractor (if different from Applicant):
Type of work: X New buildingAdditionAlterationRenovationRepairMovingLand DisturbanceDemolitionOtherOPEN Dec K
Type of dwelling: XSingle FamilyMulti-family Included Apartment Number of units:
Briefly describe the proposed work: 12x12x12 open Deck Next to Cap Porch all Treated Wood. 2x6's, 4x4's 2x4"s outside Sitting Deck
Does the proposed work change the footprint (ground outline) of any existing structures? YES X NO
Does the proposed work add a structure(s)? X YESNO
List additions to: Heated Sq.ft. Unheated Sq.ft. Garage Sq.ft. New Sq.ft. Is the above lot in the Special Flood Hazard Area on FEMA's Flood Insurance Rate Map? Yes No (Map available from City Clerk)
ZONING DISTRICT (the setback requirements and the zoning map are available from the City Clerk)
Zoning District Z - t 5 Setback Requirements: Front setback 30ft. Side setback ft. Rear setback ft. Minimum required lot width at building line ft.
MECHANICAL INFORMATION (if utility work is included in the proposed work)
A) Sewerage: Is there a change?Yes X_NoCity SewerSeptic If so, describe:
B) Water Supply: Is there a change?Yes _K NoCity WaterWell If so, describe:
C) Number of Restrooms (Commercial): Is there a change?Yes _X No FullHalf If so, describe:
D) Number of Baths (Residential): Is there a change?Yes _X NoFullHalf If so, describe:
E) Heating: Is there a change?YesY NoElectricGasOilPropaneOther If so, describe:
F) Electrical: //// number of outlets

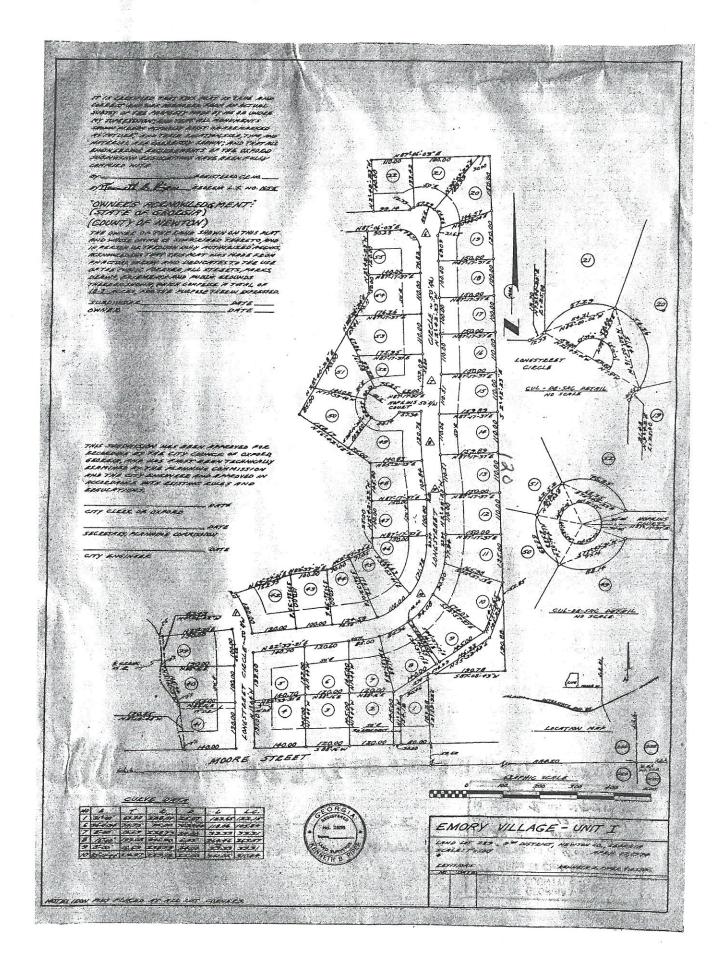
STF	UCTURAL INFORMATION	
Тур	of Foundation:MoveablePier & FooterSlab on gradeBasementOther	
Тур	of Construction:FrameMasonryStructural Insulated PanelInsulated Concrete FormPanelizedIndustrializedManufactured	
SIT	PLAN DRAWINGS (required for changes to the footprint of existing structures)	
A)	Attach an accurate scale drawing or copy of official plat showing shape, size, dimensions, and location of the lot. Note the	
	Zoning District on all drawings.	
B)	Show the applicable minimum setback lines on all drawings, and the dimensions from the existing and proposed	
C)	structure(s) to the lot lines.	
C)	Attach a dimensioned drawing, showing the location of any proposed work that changes, or adds to the footprint of any structure(s) on the site.	
D)	The following dimensions below MUST be included on the drawings:	
- ,	Width of lot at proposed work location feet Width of new work feet	
	Depth of lot at proposed work location feet	
	Height of new work feet (the maximum habitable area is 35' above grade for R districts; 45' in PI districts)	
ANI BE VIO REO Sign	REBY CERTIFY THAT I HAVE READ AND EXAMINED THIS DOCUMENT AND KNOW IT TO BE TRUE CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THE TYPE OF WORK WILL OLLOWED. GRANTING OF PLANNING APPROVAL DOES NOT PRESUME TO GIVE AUTHORITY TO LATE OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL ORDINANCE OR ULATION REGARDING CONSTRUCTION, OR THE PERFORMANCE OF CONSTRUCTION. OFFICIAL USE ONLY DEVELOPMENT PERMIT Received by Zoning Administrator: Reviewed by the Planning Commission:	
	proposed work contemplated by this application meets the appropriate development standards for the Zoning ict noted above. This is not a building permit in Oxford.	3
Apı	roved by: Date:	
	Planning Commission Date:	
	elopment approval is hereby issued, and the applicant is authorized to apply for a building permit with the Carlord Building Inspector. This Development Approval expires six months from the date issued.	ity
Issu	d by: Date:	
	d by: Date: Zoning Administrator	
cons	E: This document must be accompanied by all supporting documentation, also signed by the Planning Commission, for deration by the City of Oxford Building Inspector for a building permit. 1 October, 2018)	

Revised 5/6/2019



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This is NOT a Building Permit but, is a requirement for an application to the City of Oxford Building Inspector for the appropriate required Building Permit. All items must be completed, or marked N/A. See the attached Checklist. The completed form must be submitted 10 days before the next meeting of the Planning Commission.

Name of Applicant: BLL + Teresa Wartin Date of Application: Sept. 2nd, 2020 Address of Applicant: L2 Ox FORD North ROAD Telephone #(s) of Applicant: L+8-342-9804 678-982-9108 Address / Subdivision / Lot# / Parcel#(s) where the proposed work will occur (list all): 112 Ox ford North Road
Owner of above location(s): Name of General Contractor (if different from Applicant):
Type of work:
Type of dwelling:Single FamilyMulti-family Included Apartment Number of units:
Briefly describe the proposed work: a 20 x 24 x 12ft aprx 2 - Car garage.
Does the proposed work change the footprint (ground outline) of any existing structures?YES XNO Does the proposed work add a structure(s)? XYESNO
List additions to: Heated Sq.ft Unheated Sq.ft Garage Sq.ft New Sq.ft Is the above lot in the Special Flood Hazard Area on FEMA's Flood Insurance Rate Map?Yes No (Map available from City Clerk)
ZONING DISTRICT (the setback requirements and the zoning map are available from the City Clerk)
Zoning District LUCAL RES. Setback Requirements:
Front setbackft. Side setback _/5ft. Rear setback _Zoft. Minimum required lot width at building lineft.
MECHANICAL INFORMATION (if utility work is included in the proposed work)
A) Sewerage: Is there a change?YesNo City SewerSeptic If so, describe:
B) Water Supply: Is there a change?Yes No City Water Well If so, describe:
C) Number of Restrooms (Commercial): Is there a change?Yes XNoFullHalf If so, describe:
D) Number of Baths (Residential): Is there a change? Yes No Full Half If so, describe:
E) Heating: Is there a change? Yes NoElectricGasOilPropaneOther If so, describe:
F) Electrical:number of outlets

STRUCTURAL INFORMATION
Type of Foundation:MoveablePier & Footer \(\sum Slab on grade \)BasementOther
Type of Construction:FrameMasonryStructural Insulated PanelInsulated Concrete FormPanelizedIndustrializedManufactured
SITE PLAN DRAWINGS (required for changes to the footprint of existing structures)
Attach an accurate scale drawing or copy of official plat showing shape, size, dimensions, and location of the lot. Note the Zoning District on all drawings. B) Show the applicable minimum setback lines on all drawings, and the dimensions from the existing and proposed structure(s) to the lot lines. C) Attach a dimensioned drawing, showing the location of any proposed work that changes, or adds to the footprint of any structure(s) on the site. D) The following dimensions below MUST be included on the drawings: Width of lot at proposed work location feet Width of new work feet Depth of lot at proposed work location feet Uength of new work feet Height of new work feet (the maximum habitable area is 35' above grade for R districts; 45' in PI districts) I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS DOCUMENT AND KNOW IT TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THE TYPE OF WORK WILL BE FOLLOWED. GRANTING OF PLANNING APPROVAL DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL ORDINANCE OR REGULATION REGARDING CONSTRUCTION, OR THE PERFORMANCE OF CONSTRUCTION.
OFFICIAL USE ONLY <u>DEVELOPMENT PERMIT</u>
Date Received by Zoning Administrator: Date Reviewed by the Planning Commission:
The proposed work contemplated by this application meets the appropriate development standards for the Zoning District noted above. This is not a building permit in Oxford.
Approved by: Date: Planning Commission
Development approval is hereby issued, and the applicant is authorized to apply for a building permit with the City of Oxford Building Inspector. This Development Approval expires six months from the date issued.
Issued by: Date: Zoning Administrator
NOTE: This document must be accompanied by all supporting documentation, also signed by the Planning Commission, for consideration by the City of Oxford Building Inspector for a building permit. (Form October, 2018)

Revised 5/6/2019

CITY OF OXFORD

Checklist Applying for a Development Permit

- 1. Obtain a Development Permit Application from the City Clerk's office.
- 2. Complete the Application and attach a site plan (either drawn by a professional or sketched on graph paper) with dimensions showing:
 - Shape, size and location of the lot.
 - Shape, size, height, use and location of the buildings to be erected, constructed, altered or moved, as well as any building(s) already existing on this building lot.
 - Indicate how many dwelling units the building(s) are designed to accommodate.
 - Setback lines from adjoining streets and lots.
- 3. Submit the completed Application to the City Clerk's office.
- 4. All corners of the lot and any proposed building must be clearly staked out on the ground.
- 5. The City Clerk will give the application to the Zoning Administrator to review and to schedule a review by the Planning Commission.
- 6. The regular meetings of the Planning Commission are on the second Tuesday of each month at 7 PM. The applicant will be notified when the application is scheduled for review. The Planning Commission will not review the application unless the applicant or a representative is present at the meeting. A picture or diagram of what is proposed will help the Planning Commission review the request.
- 7. If the application is approved, an approved copy will be given to the applicant by the Planning Commission.
- 8. The City of Oxford is responsible for issuing the Building Permit and collecting any required fees. A copy of the approved Development Permit is required before a Building Permit can be issued. The applicant should contact the city's Zoning Administrator (770-786-7004) to determine if a building permit and inspections are required. If a building permit is required, the applicant should bring the approved Development Permit to City Hall to exchange for the necessary building permit(s), and to schedule the inspection.

The foregoing checklist is a brief summary and does not modify or amend the Oxford Zoning Ordinance. See Section 40-841 of the Oxford Zoning Ordinance for a detailed description of the process for applying for a development permit and building permit.

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Roads

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Teresa Martin Front of House



This is NOT a Building Permit but, is a requirement for an application to the City of Oxford Building Inspector for the appropriate required Building Permit. All items must be completed, or marked N/A. See the attached Checklist. The completed form must be submitted 10 days before the next meeting of the Planning Commission.

GENERAL INFORMA	
Name of Applicant: Ch	oristopher M. Lunsford Date of Application: 9-3-2020
Address of Applicant:	904 Emory St, Oxford, Ga 30054
Telephone # (s) of Appl	icant: 678-232-9835
Address / Subdivision /	Lot# / Parcel#(s) where the proposed work will occur (list all): 904 Emory St, Oxford, Ga 30054
Owner of above location	n(s): BJL Enterprises actor (if different from Applicant):
Name of General Cond	actor (ii different from Applicant).
	New buildingAdditionAlteration x_Renovation _x_RepairMoving Land Disturbance x_DemolitionOther
Type of dwelling: x_	Single FamilyMulti-family Included Apartment Number of units:
Briefly describe the pro	posed work: Removal of rodent damage, rotten interior floors, cabinets, and damaged sheetrock. This will also
include the replacement of	f the roof and exterior paint. There is a dilapidated barn on the property that will be removed. The jailhouse that is beside
the driveway will be cleaned	ed of overgrowth and have door repairs to the correct period style. This piece will be repaired for possible historical site
consideration. The back do	eck will require new stairs and deck boards for safety.
Does the proposed work	change the footprint (ground outline) of any existing structures? YES _x_ NO
Does the proposed work	x add a structure(s)? YES _x NO
List additions to: Heate Is the above lot in the S (Map available from Ci	ed Sq.ft. 0 Unheated Sq.ft. 0 Garage Sq.ft. 0 New Sq.ft. 0 pecial Flood Hazard Area on FEMA's Flood Insurance Rate Map?Yes _x_ No ty Clerk)
ZONING DISTRICT	(the setback requirements and the zoning map are available from the City Clerk)
Zoning District Setback Requirements: Front setbackft.	Side setbackft. Rear setbackft.
Minimum required lot v	width at building lineft.
MECHANICAL INFO	DRMATION (if utility work is included in the proposed work)
A) Sewerage: Is there a	change?Yes x_ NoCity Sewer _x_Septic If so, describe:
B) Water Supply: Is the	re a change?Yes _x_ Nox_City WaterWell If so, describe:
C) Number of Restroom	s (Commercial): Is there a change?Yes No FullHalf If so, describe:
D) Number of Baths (Re	esidential): Is there a change?Yes x_ No 3_FullHalf If so, describe:
E) Heating: Is there a c	hange?Yes x Nox_ElectricGasOilPropaneOther If so, describe:

F) Electrical: <u>0</u> number of outlets

STRUCTURAL INFORMATION Type of Foundation: __Moveable __Pier & Footer __Slab on grade _x_Basement __Other __Frame x_Masonry __Structural Insulated Panel __Insulated Concrete Form Type of Construction: __Panelized __Industrialized __Manufactured SITE PLAN DRAWINGS (required for changes to the footprint of existing structures) Attach an accurate scale drawing or copy of official plat showing shape, size, dimensions, and location of the lot. Note the Zoning District on all drawings. Show the applicable minimum setback lines on all drawings, and the dimensions from the existing and proposed structure(s) to the lot lines. Attach a dimensioned drawing, showing the location of any proposed work that changes, or adds to the footprint of any structure(s) on the site. The following dimensions below **MUST** be included on the drawings: Height of new work feet (the maximum habitable area is 35' above grade for R districts; 45' in PI districts) I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS DOCUMENT AND KNOW IT TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THE TYPE OF WORK WILL BE FOLLOWED, GRANTING OF PLANNING APPROVAL DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL ORDINANCE OR REGULATION REGARDING CONSTRUCTION, OR THE PERFORMANCE OF CONSTRUCTION. ---- OFFICIAL USE ONLY -----**DEVELOPMENT PERMIT** Date Received by Zoning Administrator: Date Reviewed by the Planning Commission: The proposed work contemplated by this application meets the appropriate development standards for the Zoning District noted above. This is not a building permit in Oxford. Approved by: ______ Date: _____ **Planning Commission** Development approval is hereby issued, and the applicant is authorized to apply for a building permit with the City of Oxford Building Inspector. This Development Approval expires six months from the date issued. Issued by: ______ Date: _____

NOTE: This document must be accompanied by all supporting documentation, also signed by the Planning Commission, for consideration by the City of Oxford Building Inspector for a building permit. (Form October, 2018)

Zoning Administrator

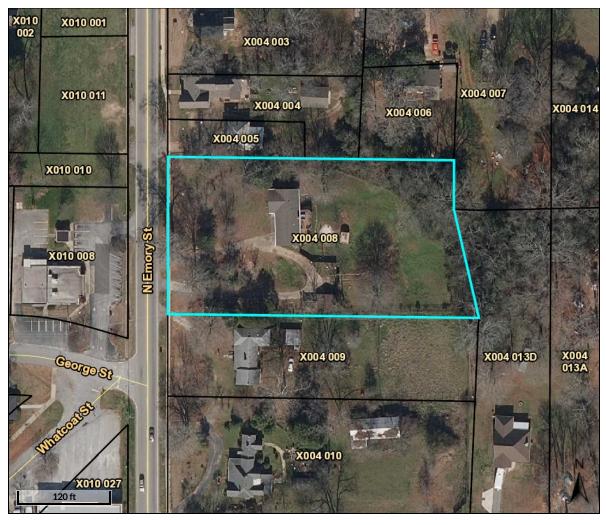
CITY OF OXFORD

Checklist Applying for a Development Permit

- 1. Obtain a Development Permit Application from the City Clerk's office.
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 - Shape, size and location of the lot.
 - Shape, size, height, use and location of the buildings to be erected, constructed, altered or moved, as well as any building(s) already existing on this building lot.
 - Indicate how many dwelling units the building(s) are designed to accommodate.
 - Setback lines from adjoining streets and lots.
- 3. Submit the completed Application to the City Clerk's office.
- 4. All corners of the lot and any proposed building must be clearly staked out on the ground.
- 5. The City Clerk will give the application to the Zoning Administrator to review and to schedule a review by the Planning Commission.
- 6. The regular meetings of the Planning Commission are on the second Tuesday of each month at 7 PM. The applicant will be notified when the application is scheduled for review. The Planning Commission will not review the application unless the applicant or a representative is present at the meeting. A picture or diagram of what is proposed will help the Planning Commission review the request.
- 7. If the application is approved, an approved copy will be given to the applicant by the Planning Commission.
- 8. The City of Oxford is responsible for issuing the Building Permit and collecting any required fees. A copy of the approved Development Permit is required before a Building Permit can be issued. The applicant should contact the city's Zoning Administrator (770-786-7004) to determine if a building permit and inspections are required. If a building permit is required, the applicant should bring the approved Development Permit to City Hall to exchange for the necessary building permit(s), and to schedule the inspection.

The foregoing checklist is a brief summary and does not modify or amend the Oxford Zoning Ordinance. See Section 40-841 of the Oxford Zoning Ordinance for a detailed description of the process for applying for a development permit and building permit.

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Overview ₽ Legend

Parcels

Roads

Parcel ID X004000000008000 Class Code Residential Taxing District OXFORD **OXFORD**

1.7 Acres

(Note: Not to be used on legal documents)

BJL ENTERPRISES LLC Owner 327 MACON ST

MCDONOUGH GA 30253

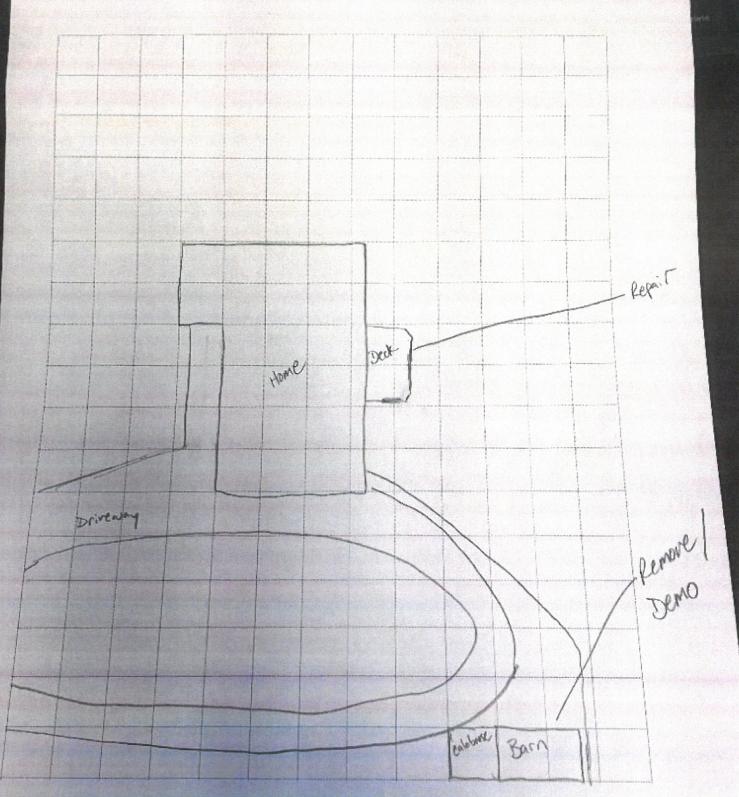
Physical Address 904 EMORY ST

Assessed Value Value \$113700 Last 2 Sales

Reason Qual Date Price 6/15/2020 \$120000 FM Q 12/16/2019 \$98112 E

Date created: 9/3/2020 Last Data Uploaded: 9/2/2020 10:09:36 PM





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This is NOT a Building Permit but, is a requirement for an application to the City of Oxford Building Inspector for the appropriate required Building Permit. All items must be completed, or marked N/A. See the attached Checklist. The completed form must be submitted 10 days before the next meeting of the Planning Commission.

GENERAL INFO	PNTHONY ELLIS Date of Application: 8 31 2020
Address of Applican Telephone # (s) of A	
Address / Subdivision	on / Lot# / Parcel#(s) where the proposed work will occur (list all): 808 EMORY ST
Owner of above loc Name of General Co	entractor (if different from Applicant):
Type of work:	New buildingAdditionAlteration \(\sqrt{Renovation} \) RepairMovingLand DisturbanceDemolitionOther
Type of dwelling:	Single FamilyMulti-family Included Apartment Number of units:
Briefly describe the	proposed work:
5	EE ATTACHED
	I FI I I I I I I I I I I I I I I I I I
N 4 1	the desired that we did not a vice V wo
	work change the footprint (ground outline) of any existing structures?YES X_NO
Does the proposed to	work add a structure(s)? YES NO
List additions to: H	eated Sq.ft. Unheated Sq.ft. Garage Sq.ft. New Sq.ft.
Is the above lot in the	ne Special Flood Flazard Area on FEMA's Flood Insurance Rate Map?Yes No
(Map available fron	1 City Clerk)
ZONING DISTRI	CT (the setback requirements and the zoning map are available from the City Clerk)
Zoning District R	-7.5
Cothack Dannirama	nts: ft. Side setback 1D ft. Rear setback 25 ft.
Minimum required	It. Side setback 10 ft. Rear setback 2 0 ft.
	NFORMATION (if utility work is included in the proposed work)
A) Sewerage: Is the	re a change? Yes X No City Sewer Septic If so, describe:
B) Water Supply: Is	there a change? Yes No City Water Well If so, describe:
C) Number of Restr	ooms (Commercial): Is there a change?Yes XNoFullHalf If so, describe:
D) Number of Bath	s (Residential): Is there a change? Yes X No FullHalf If so, describe:
	a change? Yes X No Electric Gas Oil Propane Other If so, describe:
F) Electrical (12t)	

STR	CUCTURAL INFORMATION
Гуре	e of Foundation:Moveable _XPicr & Footer _XSlab on gradeBasementOther
Гуре	e of Construction: Yerame Masonry Structural Insulated Panel Insulated Concrete Form Panelized Industrialized Manufactured
SITI	E PLAN DRAWINGS (required for changes to the footprint of existing structures)
A)	Attach an accurate scale drawing or copy of official plat showing shape, size, dimensions, and location of the lot. Note the
В)	Zoning District on all drawings. Show the applicable minimum setback lines on all drawings, and the dimensions from the existing and proposed
C)	
-	structure(s) on the site.
))	The following dimensions below MUST be included on the drawings: Width of lot at proposed work location feet
	Depth of lot at proposed work location feet
	Height of new work feet (the maximum habitable area is 35' above grade for R districts; 45' in PI districts)
VIO REG	FOLLOWED, GRANTING OF PLANNING APPROVAL DOES NOT PRESUME TO GIVE AUTHORITY TO DLATE OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL ORDINANCE OR GULATION REGARDING CONSTRUCTION, OR THE PERFORMANCE OF CONSTRUCTION. OFFICIAL USE ONLY DEVELOPMENT PERMIT
Da	te Received by Zoning Administrator:
Da	te Reviewed by the Planning Commission:
The Dis	e proposed work contemplated by this application meets the appropriate development standards for the Zoning strict noted above. This is not a building permit in Oxford.
Δn	oproved by: Date:
A.	proved by: Date: Planning Commission
De	evelopment approval is hereby issued, and the applicant is authorized to apply for a building permit with the C Oxford Building Inspector. This Development Approval expires six months from the date issued.
lee	aned by: Date:
100	zoning Administrator Date:
NC	OTE: This document must be accompanied by all supporting documentation, also signed by the Planning Commission, for a sideration by the City of Oxford Building Inspector for a building permit.

Revised 5/6/2019

808 EMORY ST

protecpowder@att.net

678-725-1405

WORK THAT HAS BEEN COMPLETED

1 REPLACE ROOF

- 2. install new post on front porch
- 3. remove old busted windows
- 4. remove small front porch
- 5.install hardee siding where windows and porch was removed
- 6. installed new outside ac units the old units stopped working after we started working on the house
- 7. painted outside of house
- 8. demo the falling down rock building
- 9. landscaped yard in front
- 10. demo the left kitchen
- 11. demo the wooden building on rear of property on 9/1-9/5

WORK TO BE PREFORMED ON INSIDE OF HOUSE

- REPLACE OLD OUTLETS AND OLD FUSE SUB PANNEL WITH BREAKER BOX IN DEMOED KITCHEN AND LIVING ROOM
- INSTALL NEW INSULATION AROUND WINDOW AND WHERE DOOR AND WINDOWS WERE REMOVED
- INSTALL SHIPLAP ON WALLS AND REPAIRING SHEETROCK IN OLD KITCHEN AND ROOM MAKING IT A BEDROOM
- 4. PAINTING BATHROOMS, DINNING ROOM, BEDROOM AND CLOSETS
- 5. FILLING IN SHOWER WINDOWS WITH GLASS BLOCKS
- 6. MOVING HOT WATER HEATER FROM MASTER
- 7. INSTALL NEW CEILING IN HALL OVER EXISTING CEILING
- 8. RAISE REF CABINET IN KITCHEN TO ALLOW NORMAL REF TO BE INSTALLED
- PLACE FLOOR COVERINGS IN ROOMS THAT FLOORING NEEDS TO BE REFINISHED
- 10. PUT NEW WALL COVERING ON BACK PORCH ROOM

SEE ATTCHED PHOTO'S